

Sanitation - Toys

Procedure/Approach

The following cleaning and sanitizing procedure will be followed to prevent the spread of contagious diseases and maintain an effective cleaning and sanitation schedule.

Head Start Program Performance Standards:
1302.47(b)(2) – Safety Practices – Equipment and Materials

Oregon Department of Early Learning and Care:
OAR 414-300-0030 – Center Management – General Requirements
OAR 414-300-0180(4)(a) – Sanitation - Maintenance

Our procedures are subject to adjustment based on Public Health needs or advisory from either our local, state or federal governing bodies. Any temporary modifications to procedures in this event will be documented and shared with staff.

Procedure:

A. At Centers

- a. Toys that have been mouthed by a child or are visibly soiled are taken out of the play area and placed in a plastic container for collecting toys, after the child has put the toy down.
- b. At the end of each day for EHS classrooms, all toys that were used during the day are cleaned with soap and water, rinsed, and sanitized with Buckeye sanitizing solution and including the following:
 - i. Toys taken on home visits
 - ii. Toys used for developmental and sensory screenings
 - iii. Toys used in the water table
- c. After cleaning with soap, water, and rinsing, toys are sprayed with a sanitizing solution, ensuring all surfaces are covered and remain wet for 1 minute. Toys may be dried on paper towels or allowed to air dry.
- d. At the end of each day, the water table and the toys that have been in the water table are sanitized. The water table is emptied and sanitized by spraying the water table basin, spraying all toys' surfaces, and air-dried.

- e. Weekly, all non-porous toys are washed in warm soap and water, rinsed, and all surfaces are sprayed with Buckeye sanitizing solution and allowed to air dry.

B. Main Office Reception Area and Enrollment Office

- a. If toys, toy boxes, tables, chairs or play kitchen are visibly soiled, soap and water are used to clean them.
- b. All toys are removed from the toy box and checked for items that should not be in the play area.
- c. When toys appear soiled, they are washed with soap and water, rinsed, and all surfaces are sprayed with the Buckeye sanitizing solution. The solution must remain on the surface for a minimum of 1 minute. After 1 minute, toys are dried with paper towels or air-dried.
- d. When the toy furniture appears soiled, all surfaces are cleaned with Murphy's wood soap.